

NAME: RITIKA JAIN

COURSE: LL.B. 3RD YEAR

YEAR: 3RD (SEM VI)

Date of Birth: 9TH JANUARY 2001

Email id: jain09012001@gmail.com

| ACADEMICS | | | | |
|---|------------------------------------|---------------------|----------|------|
| Qualification | Institute | Board/University | % / CGPA | Year |
| LL.B. (3 YEAR COURSE) (2 ND YEAR DONE) | NEW LAW COLLEGE, PUNE | BHARATI VIDYAPEETH | 8.31 | 2023 |
| B.COM (PROG.) | MATA SUNDRI COLLEGE FOR WOMEN | UNIVERSITY OF DELHI | 8.091/10 | 2022 |
| XII | FIRST STEP Senior Secondary School | CBSE | 80.6% | 2019 |
| X | FIRST STEP Senior Secondary School | CBSE | 9.4/10 | 2017 |

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| Core Skills | <ul style="list-style-type: none">• Microsoft POWERPOINT• Communication• Attention to detail• Analytical and problem-solving skills• Willingness to learn• Adaptability |
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| PROJECTS | |
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| Academic | <ul style="list-style-type: none">• Worked on Project "Denim Enactus." |

| INTERNSHIPS | |
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| CHHINDWARA DISTRICT COURT– 1 ST JANUARY-30 TH JANUARY 2023 | |
| Roles and Responsibilities | <ul style="list-style-type: none">• <u>LITIGATION REVIEW</u>• <u>COURT TRIAL ATTENDANCE</u>• <u>CORPORATE LAW</u>• <u>LEGAL RESEARCH</u>• <u>CLIENT INTERACTION</u>• <u>ADVOCACY SKILL</u> |
| VIRTUAL LEGAL INTERNSHIP– UNDER ADVOCATE HARSHMAN CHAVAN BOMBAY HIGH COURT –1st May – 31st July 2023 | |
| Roles and Responsibilities | <ul style="list-style-type: none">• <u>Legal Advisory</u>• <u>Research and write memoranda, opinions.</u>• <u>Client queries.</u>• <u>Prepared & reviewed list of courts</u>• <u>Areas of law covered: Criminal, Civil, Property, Family laws, Divorce, Corporate, Cyber and IT crime, etc.</u> |
| Karytron, Virtual Legal Internship -1 st July-30 th July 2023 | <ul style="list-style-type: none">• <u>Legal Research Internship on karytron new legal project</u>• <u>Making summary of legal files through IRAC method</u> |

| PROFESSIONAL ATTRIBUTES/ ACHIEVEMENTS |
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| Achievements/ Participations | <ul style="list-style-type: none">• In Professional Stage of Company Secretary• Participated as volunteer for SANKALP NGO• Member of Enactus club• Won "ACE OF DAY" title for competition held by INVICTUS CLUB of MATA SUNDRI COLLEGE FOR WOMEN• Won first prize for relay race in school |
| Interest/Hobbies | <ul style="list-style-type: none">• Dancing• Travelling• Playing sports• Doing Adventures |