

Shruti Kate

Student

Hardworking and passionate Accounting and CS job seeker. Always ready to help team to achieve company's goal.



✉ kateshruti1104@gmail.com

☎ 8007179885

📍 Kothrud, Pune, India

EDUCATION

Graduation

Kaveri College of Art Science and Commerce

07/2020 - 07/2023

Courses

- BCom

Professional courses

Institution of Company Secretaries of India

11/2022 - Present

Courses

- Company Secretary

HSC

MAEER's MIT Junior College of Commerce and Science

06/2018 - 05/2020

Courses

- Science

WORK EXPERIENCE

Internship

R.b.Surve And Co.

R.b.surve and co. is a tax consultancy firm.

Achievements/Tasks

- basic accountance

SKILLS

EXCEL

GST

INCOME TAX

DATA ENTRY

KNOWLEDGE OF COMPANY LAW AND SECURITIES MARKET

PERSONAL PROJECTS

Survey on Mutual Funds

LANGUAGES

English

Full Professional Proficiency

Marathi

Native or Bilingual Proficiency

Hindi

Professional Working Proficiency

INTERESTS

Learning new things

Trekking

Reading